

## Event Verification Form

To verify service, please complete this form for each different event and submit with your portfolio.

Name of Event: Wedding - Ceremony and Reception

Organization: Messina Hof Winery + Resort

Type of Service: Event Assistant

Describe your service activities:

Setting up reception space; setting up ceremony space; helping set out appetizers and drinks; serving guests their meal; keeping guests' tables clear of dirty dishes; answering guests' questions; helping cut and pass out wedding cake

Purpose of Event:

To honor and celebrate the marriage of Kristi and Rodolphe

Date of Service: Feb. 23, 2017 Start time: 5:45 pm End time: 9:45 pm  
Total Hours: 4

### Supervisor Information

Name: Lauren Lopez

Position: Designer Events Assistant

Phone: (979) 778-9463 ext. 224

OR  
Email: lauren.lopez@messinahof.com

Signature: Jan Jays Date: 2/23/17

### Student Information

Name: Corinne Morkowsky

Signature: Corinne Morkowsky