

### Event Verification Form

To verify service, please complete this form for each different event and submit with your portfolio.

Name of Event: Spring Wine Release Dinner

Organization: Messina Hof Winery + Resort

Type of Service: Event assistant

Describe your service activities:

Designing menu for event; creating table display featuring new wine releases;  
assisting with decoration; greeting guests & checking them into event; answering  
guests' questions; refilling guests' waters; cleaning guests' plates

Purpose of Event:

An upscale, five-course dinner for VIP members to promote the wines being  
released by Messina Hof in Spring 2017

Date of Service: Apr. 21, 2017 Start time: 3:00 pm End time: 8:30 pm

Total Hours: 5.5

#### Supervisor Information

Name: Lauren Lopez

Position: Designer Events Assistant

Phone: (979) 778-9463 ext. 224

OR  
Email: *Lauren Lopez*

Signature: \_\_\_\_\_ Date \_\_\_\_\_

#### Student Information

Name: Corinne Morkovsky

Signature: *Corinne Morkovsky*