Objective

To obtain a full-time position in the field of event planning and management

Education

TEXAS A&M UNIVERSITY

College Station, Texas

- Bachelor of Arts in English
- · Certificate in Professional Event Management

Experience CAPERS DESTINATION MANAGEMENT COMPANY

Event Management Intern – San Antonio, Texas

- · Developed site itineraries, program details, spreadsheets, and event signage for event managers
- Collaborated with event managers to coordinate and execute services for several conferences, including a weeklong conference involving air and bus transportation, a children's day camp, and a \$1.15 million, 5,000-guest street party
- · Attended site visits, site walk-throughs, and client meetings with company president
- Corresponded with hospitality professionals in the San Antonio area through email, telephone, and in-person contact

MESSINA HOF WINERY & RESORT

Designer Events Intern – Bryan, Texas

- Assisted event coordinators with the coordination and planning of in-house events, including weddings, banquets, themed dinners, VIP events, and community events
- · Attended and assisted in set-up, execution, tear-down, and clean-up of events
- · Maintained all Designer Events communication files

Projects & Activities

TEXAS A&M RPTS TAILGATE

Event Co-Chair

- Manage a team of 12 event management students working to plan and execute a 350-person tailgate event for the Recreation, Park & Tourism Sciences Department on September 30th, 2017
- Oversee the event planning process in order to ensure success in the areas of food & beverage, risk management, execution, volunteers, marketing, budget, and sponsorships

TEXAS A&M STUDENT EVENT PLANNING ASSOCIATION January 2017 – Present *Member*

- Attain valuable mentorship through biweekly meetings with successful industry professionals
- Network with other future professionals in the event planning and hospitality industry

Honors

Presidents Endowed Scholar, Texas A&M University

August 2014 - Present

August 2017 - Present

May - August 2017

February – May 2017

December 2017 GPA: 3.68